

## ARCS Safety Inspection Checklist

**Date:** \_\_\_\_\_

**Site:** \_\_\_\_\_

**Inspectors:** \_\_\_\_\_

### Inspection Items:

1. Scan safety manual, sign in as visitor, and verify sign in list is being used.
2. Record date of site safety manual.
3. Conduct general site walk through w/ OIC, Observers.
4. Check fire/smoke alarms (listen for low battery beep but do not touch – it will shut off the power to the van – put your observations on the “Action” list).
5. Check safety equipment:
  - a. Fire extinguishers in E, D, I, U, ISS and Storage Vans (test an old extinguisher for a demo?)
  - b. flashlight in E, D, I, U, ISS Vans
  - c. First-Aid kits in E-Van, sunscreen
  - d. Safety glasses, gloves
  - e. Ear covers in U-Van door
  - f. Life jackets (Manus, Nauru)
  - g. Iridium phone (Manus only)
  - h. Cargo dolly
  - i. Gas cylinder dolly (Manus, Nauru)
6. Check for tripping hazards, condition of stand stairs, high platforms, reflective tape needed.
7. Check emergency shower (Manus, Nauru).
8. Check lightning rod bolt conditions.
9. Check lightning detector (Darwin).
10. Check for emergency numbers on wall of inside E-Van.
11. Verify that no gasoline is stored at site.
12. Ergonomics issues.
13. Review status of Middle East refugees (Manus, Nauru).
14. Review High hazard items with Observers:

- a. Electrical – review rules
  - b. Gas cylinders – inspect, and review handling procedure (Manus, Nauru)
15. Housekeeping.
16. Other.

**Follow-Up Action Assignments:**

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**Safety Training (possible):**

- RESET Technician training plan (LANL, BOM)
- Observer Training Plan (H2 Gen, site hazards briefings)
- Reference Site Safety Plan
- Use Observer Training Plan
- Videos
- Fire extinguisher demo